



STATE LAW OFFICE

Vanuatu Financial Intelligence Unit

CASH TRANSACTION REPORT (CTR)

Reporting of "significant" cash transactions is required by Section 27 of the AML&CTF Act No. of 2014. Penalties exist for failure to report or to supply full and incorrect information.

PART A – IDENTITY OF PERSON CONDUCTING THE TRANSACTION

1 Full name (title, given names and surname):

Also known as:

2 Date of birth: 3 Country of Birth:

/ /

Day/Month/Year

4 Occupation, business or principal activity:

5 Business address (physical and PO Box):

PMB:

Phone:

Country:

6 Residential address (cannot be a PO Box):

Country:

Phone:

7 NON RESIDENT - Vanuatu contact address:

Country:

Phone:

8 Give details if this person is a signatory to account affected by this transaction

Account Title/Name:

Bank:

Branch:

Account Number:

9 How was the identity of this person confirmed?

ID Type:

ID Number:

Issuer:

10 Is a photocopy of ID document/s attached?

Yes

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No

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If more than one person involved please provide same details contained in Sections 1 - 11 for each person, where appropriate, and attached

PART B - DETAILS OF PERSON/ORGANISATION ON WHOSE BEHALF THE TRANSACTION WAS CONDUCTED (if applicable)

11 Full name of person/organisation:

12 Business address (physical and PO Box):

PMB:

Phone:

Country:

13 Occupation, business or principal activity:

14 Give details if this person is a signatory to account affected by this transaction

Account Title/Name:

Bank:

Branch:

Account Number:

PART C - DETAILS OF THE TRANSACTION

15 Date of transaction:

/ /

Day/Month/Year

16 Total amount of this transaction (include cash and any other components of the transaction - If a foreign currency is involved, convert the amount to Vatu).

17 If a foreign currency was involved in this transaction, specify: (eg Australian Dollars, AUD\$ 4000 etc)

Place an 'X' in the appropriate box

☐

Cash paid IN

☐

Cash paid OUT

18 Type of transaction(s) involved

Transfer to another bank	
Travellers Cheques	
Foreign currency	
Bank Cheque	
Account Deposit	
Account Withdrawal	
Bank draft	
Securities	
Precious Stones/ metals/ Pearls	
Other	

19 If a cheque/bank draft/money order/telegraphic transfer/transfer of currency or purchase or sale of any security was involved in this transaction, please specify:

Drawer/Ordering Customer:

Payee/Favouree/Beneficiary:

20 If another financial institution was involved in this transaction, please specify:

Name of financial institution:

Branch:

Country:

PART D - DETAILS OF THE RECIPIENT PERSON/ORGANISATION (If applicable)

21 Full name of person/organisation:

22 Business address (physical and PO Box):

PMB:

Phone:

Country:

23 Occupation, business or principal activity:

24 Reason for transaction (eg payment for imports):

25 Details of recipient account (if not already provided):

Account Title/Name:

Bank:

Branch:

Account Number:

PART E - EXPLANATORY NOTES

26 Give details of the nature and circumstances surrounding the transaction if required.

PLEASE PRINT IN BLOCK LETTERS.

27 Is additional information attached to this report?

☐

Yes

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No

If yes, please Specify:

PART F - REPORTING FINANCIAL INSTITUTION

28 Type of Financial Institution (eg bank):

29 Name of Financial Institution (eg bank):

30 Name of branch or office where transaction was conducted:

31 Business address (physical and PO Box):

PMB:

Phone:

Country:

PART G - FINANCIAL INSTITUTIONS STATEMENT

32 Details of authorised person:
Given Name and Surname:

Job title:

Phone number:

Fax number:

33 This statement is made pursuant to the requirement to report "significant" cash transactions under Vanuatu laws on the grounds detailed in this report.

Signature of authorised person:

(Sign here)

.....
Date:

**34 Financial Institutions internal reference number
(if applicable).**

Send completed forms to:

**Vanuatu FIU
PMB 9048
Port Vila
VANUATU**

For assistance contact:

**Financial Intelligence Unit
Phone: +(678) 23518
Fax: +(678) 25473
Email 1: kbellam@vanuatu.gov.vu**

**VANUATU FINANCIAL INTELLIGENCE UNIT USE
ONLY**

Report Number	
Authorisation:	
Comments:	